

FOR PROSPECTIVE STUDENT-ATHLETES

HOW TO FINALIZE THE NCAA AMATEURISM QUESTIONNAIRE AND REQUEST FINAL CERTIFICATION

How does a prospective student-athlete submit the finalized version of his or her answers to the online amateurism questionnaire so that an amateurism certification can begin and a final decision can be rendered?

- Login to your NCAA Clearinghouse record by entering your SSN or Clearinghouse ID and PIN number.
- Choose **ENTER/UPDATE AMATEUR QUESTIONNAIRE** from tabs on left side of page.
- On the WELCOME PAGE, move the scroll bar to bottom of page.
- Choose **FINAL AUTHORIZATION SIGNATURE**.
- READ the NCAA 10.1 Ethical Conduct Statement page carefully.
- Check the “**I AGREE**” box and type name in appropriate spaces provided.
*Prospects under the age of 18 must have a parent or legal guardian sign this page as well.
- Choose **SUBMIT**.

Once a prospective student-athlete submits his or her final authorization, the answers cannot be changed or modified. At this time, the registrant will be positioned to receive a final amateurism certification as soon as possible.